

OPTIONAL FORM NO. 10
5010-104

UNITED STATES GOVERNMENT

Memorandum

TO : Op-09B22

Op-09B81/j11
DATE: 15 MAY 1962

FROM : Op-09B81

SUBJECT: Draft of Proposed Agreement between the Department of the Navy and the Department of Interior with respect to the transfer of responsibility for the administration of the Saipan District, Trust Territory of the Pacific Islands

Ref : (a) CNO ltr ser 254P09B2 of 26 Apr 1962


1. Reference (a), received by Op-09B81 on 11 May 1962, invited comments on a draft of a proposed Agreement regarding the transfer of the responsibility for the administration of the Saipan District.

2. The following comments pertain to Articles 3 and 7:

a. Article 3. Position classification files held by the OPNAV Civilian Personnel Branch regarding position descriptions for the Saipan District are available for transfer to the Office of Territories if desired by the latter office. This material (including the original copy of the position description) undoubtedly duplicates some of the general personnel files which should be in the possession of the Naval Administrator.

b. Article 7. The military dependents school at Saipan is a function which is proper for Navy to close out prior to 1 July 1962 on the premise that such a school will not be required by HICOMTERPACIS. If this premise is correct, the teaching staff assigned to the dependents school should be given RIF notices, effective not later than 30 June 1962, if their services are not otherwise terminated due to resignation or time limitation in appointments.


The remaining Civil Service personnel, U. S. and non-U. S. citizen alike, appear to be assigned to work identified with civil administration of the Saipan District. The principle of "transfer of functions," with personnel moving with the function, should be followed as was done in 1952 when Navy was assigned the Saipan District. Paragraph 2, as presently stated, does not comply with this principle. It is recommended that paragraph 2 be restated



Op-09B81/j11

15 MAY 1962

to confirm this concept. (It is recognized that HICOMTERPACIS may be interested in eliminating the annual-leave liability which would be assumed in the transfer of approximately 250 Micronesian employees. Navy's terminating each of these employees on 30 June 1962 by RIF would mean that each employee would receive a lump-sum payment from appropriated funds available to Navy for their unused accumulated/accrued annual leave.)



L Grier DuRant
Acting Head, Civilian Personnel Branch